

Name

Title

Email*

Duties

Executive

Darrel Spinks

☐ Executive Director

☐ Executive.Director@tsbep.texas.gov

☐ Responsible for overall agency operations, including the implementation and enforcement of the Bo

Agency Contacts

Brian Creath

☐ Deputy Executive Director

☐ Deputy.ED@tsbep.texas.gov

☐ Responsible for assisting the Executive Director, as well as coordinating the Board's Written Exam (

Financial

Jennifer Noack

☐ Chief Financial Officer

☐ CFO@tsbep.texas.gov

☐ Responsible for agency accounting and financial matters, as well as technology issues related to on

Legal

Agency Contacts

Scott Merchant

☐ General Counsel

☐ General.Counsel@tsbep.texas.gov

☐ Responsible for providing legal advice to the Board and staff, as well as reviewing and prosecuting

☐ *In accordance with §2001.007 of the Administrative Procedure Act, please send all email inquiries rega*

Open Records

Brenda Skiff

☐ Public Information Officer

☐ Open.Records@tsbep.texas.gov

☐ Responsible for responding to all public information requests received by the agency, as well as req

Licensing

Agency Contacts

Maricela Ramirez

☐ Licensing Manager/LP Licensing Coordinator

☐ Licensing.Manager@tsbep.texas.gov

☐ Responsible for the day-to-day operations of the Licensing Division, as well as processing all applic

Alfonso Fernandez

☐ Renewal Coordinator

☐ Renewal.Coordinator@tsbep.texas.gov

☐ Responsible for handling license renewals and professional development reporting for Licensed Psy

Monica Fiero

☐ PLP/LPA Licensing Coordinator

☐ PLP-LPA.Coordinator@tsbep.texas.gov

Agency Contacts

☐ Responsible for processing all applications for provisional licensure and licensure as a psychological

☐ **Carol Erickson**

☐ LSSP Licensing Coordinator

☐ LSSP.Coordinator@tsbep.texas.gov

☐ Responsible for processing all applications for licensure as specialists in school psychology. The LS

☐ **Natalie Haynes**

☐ Receptionist

☐ Receptionist@tsbep.texas.gov

☐ Responsible for telephone licensure verifications, directing incoming calls, assisting visitors, and ma

☐ **Enforcement**

☐ Cynthia Barber

☐ Enforcement Manager/Investigator

☐ Enforcement.Manager@tsbep.texas.gov

☐ Responsible for the day-to-day operations of the Enforcement Division, as well as conducting investigations

☐ E. Faye Bailey

☐ Investigator

☐ Investigator@tsbep.texas.gov

☐ Responsible for conducting investigations on complaints received involving licensees, and processing

☐ Tracy De Bont

☐ Compliance/Investigator

☐ Compliance@tsbep.texas.gov

☐

Responsible for processing complaints against those licensees who fail to timely report their profess

Cindy Craft

for Complaint Response

Responsible for telephone verifications related to disciplinary history, directi

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Responsible for telephone verifications related to disciplinary history, directi

Responsible for telephone verifications related to disciplinary history, directi

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*While agency staff attempt to provide clear and accurate guidance, please note that statements or emails from agency staff are not binding on the Board. See 22 Tex. Admin. Code, Pt. 21, §461.2.

Please be advised that our time and resources are limited. Our goal is to respond to email questions within 10 working days, however, response times may exceed that period due to the nature of the inquiry, the need for further staff review, and pending priorities. If you prefer a more prompt response, you may telephone the Board at 512-305-7700. Many answers to questions received by the Board are found within the Psychologists' Licensing Act and Board rules which may be accessed through this website. Please refer to these laws before contacting the Board.